EXPRESSION OF INTEREST

2015 INCURSION PROGRAM

Please read accompanying guidelines carefully prior to submission.

|  |  |
| --- | --- |
| **1. Contact Details** | |
| Company Name: | Contact Name: |
| Address: | |
| Phone (BH): | Phone (AH): |
| Mobile: | Email: |
| Website:       ABN: | |
| Name of Performance / Workshop / Residency: | |

|  |
| --- |
| **2. Program Summary** |
| **Show Type:**  Performance  Workshop  Residency –(or show / workshop combination) |
| Engagement Type (please select all you are interested in)   Arts On the Road  Arts On Call – local  Arts On Call – statewide |
| **Artform** *(please select all appropriate*):  Puppetry  Circus  Drama  Music  Literature  Media & Tech  Dance  Visual Arts |
| **Curriculum Relevance** *(please select all appropriate***):**  Health & PE  Interpersonal Personal  Citizenship  Arts  English  Languages  Humanities and Social Science  Maths  Science  Communication  Design Technology/Digital Technology  Thinking    VCE Unit 1  VCE Unit 2  VCE Unit 3  VCE Unit 4 |

**Suitability:**

Lower Primary (Prep – Year 2)  Upper Primary (Year 3-6)  Middle Years (Year 5 – 8)

Lower Secondary (Year 7 – 9)  Upper Secondary (year 10-12)  VCE only (year 11 - 12)

**Main Themes** (e.g. friendship, loneliness, racism): *One word responses where possible please.*

1.

2.

3.

**3. Program Description**

|  |  |
| --- | --- |
| Performance/Workshop Description (max. 350 words) | Please describe the show being presented. This should be a well-written and cohesive program summary which will be added to the online program guide if you are successful. |

|  |  |
| --- | --- |
| Images & video: (include thumbnails here and full file separately) | Please supply a minimum of TWO images.  All images must be supplied as a high resolution (300 dpi) CMYK colour JPG or TIF files either electronically or on disk.  Please also supply video footage on DVD, Youtube, Vimeo or on USB if possible.  If your files are larger than 7MB they will not be received via email. In these instances please supply your files on disc, USB or upload to a resource such as Dropbox.  These images will be used for marketing the successful 2015 programs. For this reason please ensure the images are of high digital and aesthetic quality. By supplying these images we understand that you have sought appropriate copyright permissions to do so.  Please supply preferred image credits along with your images. |
| Logos: (include thumbnails here and full file separately) | Please supply any relevant company logos, if applicable.  Do not include the logos of your sponsors or supporters. If you are successful, these will be linked to on the RAV web page as required if you are successful. |
| Also Required: | As much indication of the nature of your work as possible. Performances MUST submit a video of their performance OR a short clip with script.  The opportunity to see the show, or workshop would be greatly appreciated. |

**4. Breakdown**

|  |
| --- |
| **WORKSHOPS / RESIDENCIES ONLY**:  Please include a step-by-step breakdown of your workshop or residency if you have not provided a full length video. Brief dot points are fine, as long as we have a good idea of what you do, for how long and in what order. |
| **ALL PERFORMANCE, WORKSHOPS AND RESIDENCIES**:  **TECHNICAL SPECIFICATIONS**: | |
| Duration of Program:   * bump in (minutes) * delivery (minutes) * bump out (minutes) * Maximum number of children   Specifications of Program   * number of persons in touring party ( include all) * space required       metres x       metres * other technical / staging requirements: * **Are there any content warnings?** If so what (eg.Language, sexual references, violence, crime etc.) | |

5. Availability

|  |  |
| --- | --- |
| Preferred dates: | Please note (approximately) the dates within which you would prefer engagements to be booked. (Specify weeks for On the Road and general months for On Call) |
| Unsuitable dates: | Please note any dates that would not be suitable for programs to be booked. |

|  |
| --- |
| **6. Budget** |

Please stipulate PERFORMANCE FEES and any consumables – that is how much is it to put your artists and crew on the road?

**On the Road**: How much does your company expect to be paid per week (5 day school week is standard)

If you have multiple options (ie: 60 min or 90 min workshops etc…) please name a figure for each.

**60min:** $

**90min:** $

**On Call:** How much does your company expect to be paid per workshop / performance? $

**DO NOT INCLUDE TRAVEL, ACCOMMODATION OR MEAL ALLOWANCES, AS WE WILL CALCULATE THAT SEPARATELY.**

**7. Other Questions**

Can we view your production live before mid June 2014? Yes  No  or,

if after Mid-June please specify:

Are you applying to tour the above work in Victoria via Showcase Victoria / Cyberpaddock?

Yes  No

**8. Additional Information**

Is there anything further you would like to add in support of your expression of interest? (10 lines max):

FINAL CHECKLIST:

All sections of this form complete

Images provided

Logo provided (if applicable)

Clip provided

Budget

Please submit by **30 APRIL, 2014**  to:

via email: [scordell@rav.net.au](mailto:scordell@rav.net.au)

via mail: Suzi Cordell  
 Manager  
 Education & Families  
 Regional Arts Victoria  
 GPO Box 1799, Melbourne, Vic 3001