**The Joan and Betty Rayner**

**Australian Children’s Theatre Foundation Fellowship**

**2020 Application Form**

##### APPLICANT CONTACT INFORMATION

|  |  |  |  |
| --- | --- | --- | --- |
| **Artist Name:** |  | | |
| **Street Address** |  | | |
|  |  | **Postcode:** |  |
| **Postal Address** |  | | |
|  |  | **Postcode:** |  |
| **Contact Name** |  | | |
| **Position** |  | | |
| **Phone** |  | **Mobile:** |  |
| **Fax** |  | | |
| **Email** |  | | |
| **Website** |  | | |
| **Organisation ABN** |  | | |
| **Social Media** | **Facebook:** | | |
|  | **Twitter:** | | |
|  | **Instagram:** | | |
|  | **YouTube:** | | |

### Website: [AUSTRALIAN CHILDREN'S THEATRE FOUNDATION](https://www.google.com.au/url?sa=t&rct=j&q=&esrc=s&source=web&cd=1&cad=rja&uact=8&ved=0ahUKEwjjn_WWp53PAhUEyT4KHRgrCE8QFggbMAA&url=http%3A%2F%2Fwww.actf.org.au%2F&usg=AFQjCNFwb455bgQLQ9VvN23nsvIHjka_Jw&sig2=QkZi6jvqA_D-1UJhuFeIkA&bvm=bv.133178914,d.dGo)

[www.actf.org.au](http://www.actf.org.au)

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**DECLARATION**

I state that the information in this application and attachments is to the best of my knowledge true and correct. I will notify the ACTF, through Regional Arts Victoria’s Arts & Education Manager, of any changes to this information and any circumstances that may affect this application. I understand that this is an application only and may not necessarily result in funding approval.

|  |  |  |  |
| --- | --- | --- | --- |
| **Signature** |  | | |
| **Print Name** |  | | |
| **Position** |  | **Date** |  |

##### Australian Children’s Theatre Foundation

##### PROPOSAL INFORMATION

|  |  |
| --- | --- |
| **Amount Requested** | **$** |

|  |  |  |  |
| --- | --- | --- | --- |
| **Proposal Summary (see notes below)** |  | | |
| **Start Date** |  | **Finish Date** |  |

Please provide no more than (3) single-sided pages addressing the following questions; bullet points below are a guide only. Plain, accessible language must be used to describe the proposal. Font is to be no smaller than size 11, Franklin Gothic Book font.

## 1. Description of Fellowship activities?

This information will include:

* Details of specific research, training or other activities to further artistic practice
* Why those activities?
* Where the research, training or development will take place
* The anticipated impact on the applicants artistic and creative practice
* Any anticipated public and/or community outcome(s) of the Fellowship
* How the activities contribute to the field of Theatre for Young Audiences

**2. Who will be involved in the Fellowship activities?**

This information will include:

* The names, role and credentials of key creative and managerial personnel, including teachers or mentors, training institutions and relevant community and/or industry contacts
* Details of any known additional training, projects or support from other institutions, mentors or communities that will be undertaken over the duration of the Fellowship and align with the purpose of the Fellowship activities

**3. How will the Fellowship activities be achieved and managed?**

This information could include:

* Timeframe, including anticipated start and finish dates and key dates in between. A grant chart or other spreadsheet can be used as timeline.
* How the Fellowship activities will be measured in terms of impact and outcomes
* How the Fellowship activities and progress could be documented and reported

**4. Why should you be the recipient of this Fellowship?**

* Please describe how your artistic practice aligns with the ideals of the ACTF
* Please outline the expected benefits of the proposed activities and the impact on your artistic practice
* How do you see the impact of the proposed activities extending to wider communities?

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**PROPOSAL BUDGET**

Budget Notes:

1. You are required to use the categories provided when submitting your budget.
2. All figures should **exclude** GST.
3. Total income (A) must EQUAL total expenditure (B).
4. In-kind income must match with In-kind expenditure.
5. Under Income, when including grants and sponsorship, please mark with a (C) - confirmed or (NC) – not confirmed, to indicate the status of those funds.

Pre-filled column information is an **example only.**

|  |  |  |  |
| --- | --- | --- | --- |
| **INCOME** | **$** | **EXPENDITURE** | **$** |
| **Amount requested from ACTF** |  | **Training program application fee** |  |
| **Funds from other organisations/trusts** |  | **Training program course fee instalment one** |  |
| **Artist Contribution (if applicable)** |  | **Flights** |  |
|  |  | **Accommodation** |  |
|  |  | **Course materials** |  |
|  |  | **Training program course fee instalment two** |  |
|  |  | **Documentation and evaluation** |  |
|  |  |  |  |
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|  |  |  |  |
| **In-kind support** |  | **In-kind support** |  |
|  |  |  |  |
|  |  | **Other (please specify)** |  |
| **TOTAL INCOME (A)** | **$** | **TOTAL EXPENDITURE (B)** | **$** |

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**SUPPORT MATERIAL**

The following support materials should also be provided if available:

* CV’s of key creative and managerial personnel involved in the proposed Fellowship activities (maximum of 1/2 page per person)
* Letters of support – including from mentors, teachers, community partners etc indicating the nature of their involvement in the proposed activities
* List of referees and/or references as to character and artistic ability and reputation
* A visual and audio presentation not exceeding 5 minutes by the artist indicating why the artist should be awarded the Fellowship.
* An example of previous or relevant work undertaken by the applicant, for example:
  + Five images or slides
  + Video links/URL or files (the Trustees may not view more than 5 minutes)
  + Audio links/URL or files (the Trustees may not listen to more than 5 minutes)
  + Five pages of manuscript

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**APPLICATION PROCESS & MORE INFORMATION**

**For more information on the ACTF Fellowship and application support access:**

Pippin Davies, Arts & Education Manager at Regional Arts Victoria  
P: 03 9644 1808 or Free Toll (Country Vic only): 1800 819 803

E: [pdavies@rav.net.au](mailto:pdavies@rav.net.au)

Available: Monday to Friday, during business hours

Applications must be submitted by **5pm on Friday 31 January 2020**. Late or incomplete applications will not be considered.

Successful applicants will be notified by the end of March 2020.

Applications are to be submitted as a PDF in electronic format, by emailing [education@rav.net.au](mailto:education@rav.net.au) **using the subject line *ACTF Fellowship application***.

Please note, once you have emailed through your submission, you will **not** be able to make any further edits to the document or support materials. We will email you to confirm your submission.